



# WEST LAFAYETTE FIRE DEPARTMENT

300 NORTH STREET  
WEST LAFAYETTE, INDIANA 47906  
MAIN PHONE: 765-775-5175

February 12, 2015

TO: Mayor John Dennis  
West Lafayette Board of Works & Public Safety

FR: Fire Chief Timothy J. Heath

RE: Shift Training Instructor (B-Shift) – Increase in Responsibilities

I respectfully request Board approval to name current B-Shift Assistant Training Instructor Keith Burton the Shift Training Instructor, effective March 1, 2015.

Firefighter Burton will be in charge of training for the B-Shift. Per Ordinance number 04-15, his 2015 annual pay as Shift Training Instructor will be \$582.32, upon Board of Public Works approval.

Timothy J. Heath  
Fire Chief, City of West Lafayette

Copies: Human Resources  
Clerk Treasurer  
Payroll Administrator  
Firefighter Burton

Shift Training Instructor – Increase in Responsibilities – Keith Burton - Fire

APPROVED:

DATE: \_\_\_\_\_

CITY OF WEST LAFAYETTE  
BOARD OF PUBLIC WORKS AND SAFETY

\_\_\_\_\_  
John R. Dennis, Mayor

\_\_\_\_\_  
Sana G. Booker, Member

\_\_\_\_\_  
Brooke E. Folkers, Member

\_\_\_\_\_  
Tanuja R. Sheth, Member

\_\_\_\_\_  
Jonathan C. Speaker, Member

Attest:

\_\_\_\_\_  
Clerk-Treasurer Judith C. Rhodes



# WEST LAFAYETTE FIRE DEPARTMENT

300 NORTH STREET  
WEST LAFAYETTE, INDIANA 47906  
MAIN PHONE: 765-775-5175

February 12, 2015

TO: Mayor John Dennis  
West Lafayette Board of Works & Public Safety

FR: Fire Chief Timothy J. Heath

RE: Shift Training Instructor (C-Shift) – Increase in Responsibilities

I respectfully request Board approval to name current C-Shift Assistant Training Instructor Joe Heater the Shift Training Instructor, effective March 1, 2015.

Firefighter Heater will be in charge of training for the C-Shift. Per Ordinance number 04-15, his 2015 annual pay as Shift Training Instructor will be \$582.32, upon Board of Public Works approval.

Timothy J. Heath  
Fire Chief, City of West Lafayette

Copies: Human Resources  
Clerk Treasurer  
Payroll Administrator  
Firefighter Heater

Shift Training Instructor – Increase in Responsibilities – Joe Heater - Fire

APPROVED:

DATE: \_\_\_\_\_

CITY OF WEST LAFAYETTE  
BOARD OF PUBLIC WORKS AND SAFETY

\_\_\_\_\_  
John R. Dennis, Mayor

\_\_\_\_\_  
Sana G. Booker, Member

\_\_\_\_\_  
Brooke E. Folkers, Member

\_\_\_\_\_  
Tanuja R. Sheth, Member

\_\_\_\_\_  
Jonathan C. Speaker, Member

Attest:

\_\_\_\_\_  
Clerk-Treasurer Judith C. Rhodes